



RIALTO UNIFIED SCHOOL DISTRICT

MUSIC – SECONDARY (Instrumental/Choral) Job Description

DEFINITION

Under general supervision, teaches one or more classes in the field of music to students in grades 6 through 12, assists in other school programs as assigned, and creates a flexible program and environment favorable to learning and personal growth in accordance with each student's ability.

ESSENTIAL DUTIES

- Teaches knowledge and skills in the field of music, which may include general, instrumental or choral music to secondary students utilizing the course of study prescribed by the District approved curriculum.
- Provides individual and small group instruction in order to adapt curriculum to the needs of the students with varying intellectual abilities, and to accommodate a variety of instructional activities.
- Provides instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about music.
- Recruits students to receive instruction in playing standard band and orchestra instruments.
- Develops instructional plans and organizes class time to provide a balanced program of instruction, demonstration, and working time.
- Establishes and maintains standards of student behavior required to provide an orderly and productive environment.
- Instructs students in proper care and use of instruments and equipment and organizes storage areas and controls use of materials and instruments to prevent loss or abuse.
- Evaluates each student's performance and growth in knowledge and understanding, and prepares progress reports.
- Selects and requisitions instructional materials, books, etc., and maintains inventory records.
- Maintains professional competence through in-service education activities provided by the District and/or in self-selected professional growth activities.
- Participates cooperatively with the appropriate administrator to develop the method by which he/she will be evaluated in conformance with district guidelines.
- Communicates with parents and school staff on student progress.
- Cooperates in school-wide supervision of students during out-of-classroom activities.
- Participates in faculty and/or District committees and the sponsorship of student activities.

QUALIFICATIONS

Experience and Education:

- Possession of a valid California teaching credential with a Music authorization
- Possession of an EL authorization
- Fingerprints on file as required by State Law
- TB Skin Test as required by State Law.

PHYSICAL DEMANDS

Physical class:

Moderate Work - Lifting 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.

Work area requirements:

Regular and specialized, auditorium, multipurpose rooms, classroom, on the playground, parking lot, bus stop areas and possibly field trips. Ability to use common school hand tools, computer, telephone and photocopy machine. Ability to traverse a 40 acre campus which would include asphalt, sidewalks, grass on playgrounds, dirt, and bus areas.

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/Low - up to 3 hours
 Frequently/Medium - 3 to 6 hours
 Constantly/High - 6 to 8 hours plus

Stooping:	Frequently	Kneeling:	Occasionally
Bending:	Occasionally	Sitting:	Occasionally
Lifting:	Occasionally	*Driving:	Occasionally
Reaching:	Occasionally	Walking:	Constantly
Handling:	Constantly	Push/Pull:	Occasionally
Grasping:	Constantly	Sitting at a desk:	Occasionally
Keyboarding:	Occasionally	Fingering:	Constantly
Carrying:	Constantly	Standing:	Frequently

****Possession of a current California Driver’s license, a DMV printout and the ability to be covered by the company auto insurance is required.***

Frequent motion:

Twisting:	Constantly	Elbow flexion/extension:	Constantly
Wrist flexion:	Constantly	Forward should/neck flexion:	Frequently
Reaching to shoulder level:	Occasionally	Reaching below shoulder level:	Constantly
Reaching above should level:	Occasionally		

Sensory requirements:

Ability to see:	Constantly	Ability to talk:	Constantly
Ability to hear:	Constantly	Ability to smell:	Constantly
Ability to touch:	Constantly		

Must be able to deal with these environmental considerations:

Heat:	Occasionally	Fluorescent lights:	Constantly
Noise:	High	Floor may be slippery at times:	Occasionally
Moisture:	Occasionally	Working in close quarters with others:	Frequently
Odor:	Occasionally	Working inside:	95% of the day
Humidity:	Low	Working outside:	5% of the day

This job requires:

Alertness:	Yes	Recall of names and dates:	Yes
Attention to detail:	Yes	The use of two hands:	Constantly
Ability to work in temperatures down to 40 degrees and up to 110 degrees:	Yes		

Ability to deal with psychological factors:

Team work:	High	Frustration:	High
Repetitive Tasks:	High	Must keep up with schedule:	High
Level of Responsibility:	High		
Able to work overtime as needed:	Frequently – over 3 hours per day		
Dealing with upset employees, students, community members, and parents:	Occasionally		

Physiological Factors:

Must maintain a high level of consciousness:	High – all day long
Orientation to time, place, or person:	Yes
Ability to comprehend and follow directions:	Yes
Ability to read at 12 th grade level:	Yes
Able to keep up a high activity level during the shift:	Yes, have 5-6 minute passing period

District Requirements:

- Possession of a valid California teaching credential
- Fingerprints on file as required by State law
- TB Skin Test as required by State law